

Dear Patient,

We understand the concern and, at times, the inconvenience of your health issues and want to provide you with the best healthcare possible in an efficient and expedient manner. In order to help us accomplish this goal we need you to understand your responsibilities, as well as ours, so we may work together and remain focused on our mutual goal.

Your responsibilities are as followed:

1. Please be prepared to show your insurance card and your driver's license at every visit to our office.
NOTE: You should contact your insurance company if you have any concerns about your coverage. Having a valid card present does not always mean benefits are current and that you are covered.
2. Know what your copay is for our office. It may be different than what is due at your primary care physician's office. If the copay is not listed on your card, please call your insurance company before your appointment to determine the amount due.
3. You should also be prepared to pay any outstanding balance promptly. We offer a number of services to accommodate every patient; in fact, we now have on line bill pay through our website.
Visit www.southdenverobgyn.com
4. For our OB Patients: We recommend that you are aware of your specific OB coverage. While our billing department will be talking with you within the next few months, you should be aware of your coverage and participating hospitals for your delivery. Should you have any questions concerning your coverage we will be happy to assist you.
5. Last but not least, please follow your doctor's instructions and don't hesitate to call if you have any questions regarding your health concerns.

PLEASE NOTE: By law we must comply with the arrangement you have between you and your insurance company. To avoid any conflict or misunderstanding you must fulfill the requirements listed above or you may be responsible for a substantial medical bill from us, the hospital, labs, or other healthcare providers related to your care and treatment. If your insurance company does not cover 100% of your maternity care and/or delivery, then we require that you make payments throughout your pregnancy, so that you will not be faced with a large remaining balance. For your convenience we set up a customized payment plan, not only based on your insurance benefits, but also to meet your financial needs.

Our responsibilities to you:

1. To provide you with sound medical care and/or advise.
2. To show you are a valued patient.
3. To build your trust in South Denver OBGYN, P.C. Providers and their staff as excellent healthcare providers.
4. To abide by the insurance provisions required by the insurance company you (or your employer) have chosen.
5. To use appropriate resources to ensure timely payment for the quality of service we provide.

I have read and understand my responsibility as part of the team in my healthcare.

Signature

Date

Print name